

## GUIDELINES FOR POSTER PRESENTATIONS

Please pay careful attention to these guidelines which are intended to assist you by providing all instructions you may need. Please inform the AV ESRR Office immediately of any changes in presenter or mailing address.

### Size of Posters

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150 cm high; 90 cm wide (Your poster can be smaller but **must not exceed** these dimensions!)

### Preparing your Poster

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- All exhibits have to be in English
- Organise your poster as follows: Purpose/introduction - subjects & methods - results - discussion/conclusion
- Keep all elements of your poster (pictures, tables, graphics, drawings, photos) simple.
- Remember that the visitor has to be able to read the text from a distance of up to 1,5 m.
- Make sure that the poster speaks for itself and does not require extensive explanations.
- Plan your layout in such a way that the viewer can move her/his eyes from left to right and from top to bottom with appropriate breaks.
- Try to prepare a poster in one part - if constructed with many parts make sure to know the order.

### Headings

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Headings featuring presentation number, title and authors have to be prepared in (minimum) font size 24 by the author.

### Dismantling & Removal

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All posters that have not been removed by Sunday 13:00 will have to be destroyed. AV ESRR and its staff are not responsible for packing, removing or shipping your poster. If you have to leave before your dismantling time, please designate a colleague to be responsible for removing your poster.

### Claims

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Neither AV ESRR nor the Exhibition venue are responsible for any loss or damage of your poster or can be held liable for injuries to persons or damage to property owned by the poster presenter. AV ESRR and the Exhibition venue are free from all liabilities which may arise from the poster presenter's participation in AV ESRR and its activities.

**THANK YOU!**